

INSTRUCTIONS FOR CANDIDATES APPEARING FOR 3RD YEAR UNDERGRADUATE B.A/B.SC (HONNOURS AND GENERAL) EXAMINATIONS 2020 IN ONLINE MODE

1. DOWNLOADING THE QUESTION PAPER

Question paper can be downloaded from the College website www.netajinagarcollegeforwomen.in
(Link: <https://www.netajinagarcollegeforwomen.in/cu-questions/>) on respective day of examination.

2. TIME OF EXAMINATION

Examination will be held from **12 Noon to 2 PM** as per Schedule of University of Calcutta.

3. SUBMISSION OF ANSWERSSCRIPTS

Answer scripts of respective subjects should be mailed by candidates to the corresponding departmental e-mail Id's within **2: 30 PM** on respective day of examination.

Note: Candidates should send their answer scripts of their respective subject (Hons. and General) to the concerned departmental e-mail id as given below.

- **Please be careful while sending the answer scripts to the correct e mail id.**

Arts

SL No.	Subject	e-mail ID
1	Bengali (Hons. & General)	nncw.beng@gmail.com
2	Education (Hons. & General)	nncw.edc@gmail.com
3	History (Hons. & General)	nncw.hist@gmail.com
4	Philosophy (Hons. & General)	nncw.phil@gmail.com
5	Political Science (Hons. & General)	nncw.plsgpartiii@gmail.com
6	Economics (Hons. & General)	nncweco@gmail.com
7	Film Studies (General)	nncw.fmsg@gmail.com

Science

SL No.	Subject	e-mail ID
1	Botany (Hons. & General)	botanynncw@gmail.com
2	Chemistry (Hons. & General)	netajinagarchemistry@gmail.com
3	Food and Nutrition (Hons. & General)	nncwfnt20@gmail.com
4	Environmental Science (Hons. & General)	nncw.envscience@gmail.com
5	Physiology (Hons. & General)	nncw.phy@gmail.com
6	Zoology (Hons. & General)	nncw.zoo@gmail.com
7	Physics (General)	nncw.physics@gmail.com
8	Mathematics (General)	nncw.math@gmail.com

4. SUBMISSION OF ANSWERSCRIPTS OF ENVIRONMENTAL STUDIES (ENVS) PAPER

The ENVIRONMENTAL STUDIES (ENVS) examination will be held on **8th of October, 2020. (Time 12 Noon to 2 PM)** as per schedule given by University of Calcutta.

For B.A/ B.Sc Honours

The B.A/ B.Sc (Hons.) candidates of different subjects should send the answerscript of ENVS paper to their corresponding departmental e-mail Id's (as given above) within **2: 30 PM** on respective day of examination.

For example:-

- A student of B.A (Hons.) in Bengali should send the answer script of ENVS paper to e-mail Id of Bengali Department i.e. (nncw.beng@gmail.com) where she has mailed her Hons. paper answer scripts earlier.
- A student of B.Sc (Hons.) in Zoology should send the answerscript of ENVS paper to e-mail Id of Zoology Department i.e. (nncw.zoo@gmail.com) where she has mailed her Hons. paper answer scripts earlier.

B.A/ B.Sc (General)

The B.A/ B.Sc (General) candidates should send the answerscript of ENVS paper to nncw.envstudies@gmail.com within **2: 30 PM** on respective day of examination.

INSTRUCTION REGARDING ANSWERSCRIPTS

General Instructions

1. Candidates should write their answers (on one side only) of A4 size white paper
2. Answers should be written in Black ink pen.
3. All Pages of the Paper (Group/Unit) should be scanned sequentially and saved in PDF file format.
4. The PDF file should be named accordingly. The naming of the PDF file should be done as per the format given below –

University Roll number. Subject code. Paper. Group or Unit

For Example: A Candidate of Zoology (Hons.) having University Roll No. 1234-56-1234 appearing for Zoology (Hons.) Paper 5 Unit 1 should name the answerscript pdf file as

1234-56-1234.ZOOA.5.U1

➤ **If there is no Unit but Group to the paper**

The naming of the PDF file should be

University Roll number. Subject code. Paper. Group

For Example: A Candidate of Environmental Science (Hons.) having University Roll No. 1234-56-1234 appearing for Environmental Science (Hons.) Paper 5 Group A should name the answerscript pdf file as

1234-56-1234.ENVA.5.A

➤ **If there is no Unit and Group to the paper**

The naming of the PDF file should be

University Roll number. Subject code. Paper

For Example: A Candidate of Education (Hons.) having University Roll No. 1234-56-1234 appearing for Education (Hons.) Paper 5 should name the answerscript pdf file as

1234-56-1234.EDCA.5

- The naming of the PDF file of B.A/B.Sc (General) Paper should be done in the following format

University Roll number. Subject code. Paper

For Example: A Candidate of Mathematics (General) having University Roll No. 1234-56-1234 appearing for Mathematics (General) Paper IV should name the answerscript pdf file as

1234-56-1234.MTMG.4

- The naming of the PDF file of B.A/B.Sc (Hons & General) ENVS should be done in the following format

University Roll number. ENVS

The Honours and General Codes for different subjects are given in the Table below.

SUBJECT CODE TABLE

SUBJECT	CODE FOR HONOURS	CODE FOR GENERAL
BENGALI	BNGA	BNGG
BOTANY	BOTA	BOTG
CHEMISTRY	CEMA	CEMG
ECONOMICS	ECOA	ECOG
EDUCATION	EDCA	EDCG
ENVIRONMENTAL SCIENCE	ENVA	ENVG
ENVIRONMENTAL STUDIES	ENVS	ENVS
FOOD AND NUTRITION	FNTA	FNTG
FILM STUDIES	---	FMSG
HISTORY	HISA	HISG
MATHEMATICS	----	MTMG
POLITICAL SCIENCE	PLSA	PLSG
PHILOSOPHY	PHIA	PHIG
PHYSICS	-----	PHSG
PHYSIOLOGY	PHYA	PHYG
ZOOLOGY	ZOOA	ZOOG

INSTRUCTION FOR FIRST PAGE OF ANSWERSCRIPT

Candidates should write the following on the first page of the answerscript

1. University Roll Number:
2. University Registration Number:
3. Subject Code:
4. Paper:
5. Group:
6. Unit:

Note:-

If there is no Group Student should keep the Group Blank.

If there is no Group and no Unit Student should keep Group & Unit Blank.

INSTRUCTION FOR SUBSEQUENT PAGES OF ANSWERSCRIPTS

Candidates should write the following in all the subsequent pages of the answerscript on the top margin.

1. University Roll:
2. University Registration Number:
3. Subject Code:
4. Page number:

In Case of any query please Contact the following College Examination Helpline Numbers

9831414295/ 9903430795/ 9836648360/ 9681720690/7044084047/9123030886

BY ORDER

PRINCIPAL

NETAJI NAGAR COLLEGE FOR WOMEN